

**Please note this now forms one of the Conditions of Compliance and must be included in your Statement of Compliance.**

## Requirements relating to sub-contract services

It is a requirement that if a company wishes to include any of the legionella specific activities listed below in their scope of services they must either do it themselves, sub-contract it to an LCA member, or, where a sub-contractor is not registered, create additional procedures which ensure that by using their services the service provider is still complying with the LCA's Code of Conduct. Any additional controls and audits should be reflected in your Statement of Compliance as indicated in the Guidance Note on Preparation for a Statement of Compliance. Where a service is sub-contracted the registered company will be required to provide details of the organisations that will be used.

### Legionella specific activities:

- Water treatment service visits
- Cleaning and disinfection
- Cooling tower refurbishment
- Risk assessment
- Monitoring and inspection services
- Training services
- Facilities management services

## Definition of a sub-contractor

For the purposes of LCA registration, a sub-contractor is a company or an individual who carries out unsupervised work on your behalf, specifically associated with the control of legionella. In the case of self-employed individuals the test as to whether they need to be declared as a sub-contractor or not is whether the methodology employed is theirs or yours, e.g., a self-employed risk assessor using your methodology, trained by you and whose work you review is not a sub-contractor, whereas one who has been independently trained and who uses methodology that you haven't devised is a sub-contractor. Note: Section 8 of the LCA Conditions of Compliance requires that the principal LCA member implements additional controls and audits on a sub-contractor whether or not that sub-contractor is registered under the LCA.